

Heritage Preservation Board
Regular Meeting
October 17, 2005

Miscellaneous Business

Call to Order

Chair Jim Adams called the meeting to order at 6:05 p.m.

Present: Vice Chair Marilyn River, Boardmembers Nancy Curley, Grayson Marshall (arrived just after role call), Helen Heitkamp, Kathy Kearley Green, Planner Kristin Teiche, Planning Director Nancy Kaufman and Recording Secretary Nathalie Bamatter.

Absent: Board Member Sallyanne Wilson.

Staff Report – Kristin Teiche

- Status of Air Horn – Planner Teiche forwarded a letter to the City Manager on behalf of the Board requesting the re-activation of the air horn.
- Status of Inventory Update – Planner Teiche spoke to the Consultant Dan Peterson and he indicated that he should have an update for the November hearing. Once the Board has received his report a public hearing will be scheduled followed by a joint meeting with the City Council. Chair Adams suggested that perhaps a power point presentation could be prepared. Boardmember Heitkamp said she had photos available for a presentation.

•

Regular Business Itemss

1. Phase II: Evaluation of Potential Additions to Larkspur's Inventory of Historic Resources. On hold until November 21, 2005
2. Possible Expansion of Downtown Historic District (ON HOLD pending completion of inventory update)
3. Items for Board review and/or Comment and Action
 - Report to City Council regarding Historic Downtown Street Trees (Attached in the packet was a Draft Staff Report to the City Council). The Board felt that the report was very well written. Boardmember River thought a recommendation should be added that trees, as per the report, do not "conform to the layout or tree species depicted on the plan" should be replaced with the proper trees as long as other trees were being planted. She also wondered if there were funds available for this project. The master plan specify 33 carob

- trees should be along Magnolia. The recommendation of the board was that all mis-planted trees should be replaced and all in-fill planting should be completed.
- ReStore Program – Boardmember Wilson was absent but Boardmember Kearley Green thought that something dynamic must be done to sell the program. As interest rates were rising maybe some interest could be generated in the program again.
 - Library Steering Committee – Boardmember River gave an update on her attendance of various Steering meetings. She was awed by the knowledge base of the committee. The committee wanted to survey the community to get their input as to possible library sites and needs. They also had request funds to hire a consultant who could co-ordinate the information workflow and who was familiar with how to plan for a new library. The Council requested more information as to the duties of a consultant and would re-visit this request at a later date.
 - Transcribing master interview tapes – Boardmember Heitkamp said she sent additional audio tapes to Claudia be transcribed. She anticipated an approximate cost of \$50 per tape.
 - Preserving original interview tapes – There was some initial confusion as to what exactly this entailed. The Board decided to only preserve and transfer existing tapes to DVD including the Living in Larkspur tape. Phase 1B (duplications) would be put on hold. Motion/second Adams/Marshal to move ahead with phase 1A to have two CDs created from the interview tapes including Living in Larkspur and to put Phase1B and Phase 2 on hold. All in favor.
 - Mills Act Ordinance – Tax loss cap imposed by City Council – Planner Teiche confirmed that a cap of \$10,000 exists for allowable tax loss for Mills Act contracts. As we only have one Mills Act property there was not too much concern but if others are added then the Mills Act Ordinance may have to be revisited. Boardmember River said to keep in mind that any decision to allow a tax loss to the City would impact the schools as well.
4. Update on CLASP – Next meeting scheduled for November. Director Kaufman said that the Council has reached a preliminary consensus regarding subarea 3 (Niven property). The upcoming meeting will focus on traffic mitigations and subareas 1 and 2.
5. Announcements and Attachments:
- Photocopy of Newspaper article “Nostalgia grips Nay Sayers too tightly”
 - E-mail from Dick and Susan Cunningham regarding Madrone Canyon Walking tour. Boardmember Curley to send letter of thanks for all the Cunninghams good work.
 - Letter and donation from Susan and Dennis Gilardi. Planner Teiche to send thank you letters to all donators.
6. Approval of minutes. Boardmember Heitkamp, seconded by Chair Adams to approve the minutes from the August 15, 2005 meeting of the Heritage Preservation Board as presented. Boardmembers unanimously approved this motion.

7. Next Meeting: November 21, 2005

Adjournment

Boardmember Heitkamp, seconded by Boardmember Marshall to adjourn the October 17, 2005 meeting of the Heritage Preservation Board at 7:42 pm.
Boardmembers unanimously approved this motion

Respectfully submitted,

Nathalie Bamatter
Recording Secretary