

**Heritage Preservation Board**  
Regular Meeting  
June 28, 2004

**Miscellaneous Business**

**A. Call to Order**

Chair Jim Adams called the meeting to order at 6:10 p.m.

Present: Chair Jim Adams, Board Members Grayson Marshall, Marilyn River, Sallyanne Wilson, Planner Kristin Teiche and Recording Secretary Nathalie Bamatter.

Absent: Board Members Nancy Curley, Kathleen Kearley-Green & Helen Heitkamp.

Staff Report – Kristin Teiche

- Status of Blue Rock Inn Remodel – Work on the remodel had been temporarily stopped as one condition of approval regarding obtaining a sprinkler permit within 30 days of issuance of the permit had not been met. Sprinkler plans were received the next day and work resumed. Planner Teiche also noted that the turret had already been raised. She also verified that the turret was at the correct height as per approved plans.
- Status of the Lark Theater – The canopy is being evaluated by an Engineer to verify that it is structurally sound. The concern about the canopy possibly being hit by large delivery trucks was discussed. Planner Teiche explained the City would allow No Parking in front of the canopy to reduce risk of damage. The possibility of adding a bollard in front of the theater to prevent parking directly in front of the theater was recommended. Planner Teiche to draft memo to Department of Public Works on behalf of the Board.
- Adoption of New Budget by City Council – As per the Finance Director the Heritage Board currently has a budget of \$2,301.99. It was not clear if this was a carry-over balance from the previous year or if this was a new budget amount that could be added to a previous balance. Planner Teiche was to receive clarification.
- Planner Teiche also mentioned that 15 Monte Vista was slated to be demolished but the plans have not been approved yet. While the house was not on the previous inventory it was recommended to be added.

**Regular Business Items**

1. Preservation of Historic Residential Structures
  - Staff Update
  - Joint Meeting with City Council 7/7/04

- Design Review for single family residences and residences on Historic Inventory

As Consultant Dan Peterson's inventory was created on Filemaker Pro, which apparently is a very powerful database, it was discussed that additional information (photos, slides, newspaper articles) be compiled into the database. It was agreed that Boardmembers Helen Heitkamp, Marilyn River and Chair Jim Adams act as a subcommittee to review the numerous slides compiled by Boardmember Heitkamp with the idea of incorporating them into Filemaker Pro.

Planner Teiche confirmed that the Joint Meeting with the City Council was slated for July 7, 2004. Boardmember Wilson recommended that she prepare a report reviewing the Board's various projects and accomplishments over the year.

Planner Teiche reported that the Design Review Ordinance that requires design review for all homes on the inventory is slated to take effect July 16, 2004.

2. Possible Expansion of Downtown Historic District. On hold pending completion of inventory update
3. Items for Board Review and/or Comment:
  - Request by Department of Public Works to remove the cement train platform at Baltimore Avenue – Photos of the damage to the platform was included in the staff report. Motion/seconded Wilson/Adams to reject the removal of the platform. Also to reject plan to permanently affix a rail. Recommend the Department of Public Works pursue preparation of a Master Plan to improve railroad right-of-way and better highlight historic corridor. All in favor. Planner Teiche to send memo to Department of Public Works.
  - Framing of Historic pictures in CC Chambers and banner cleaning – The historic photos that were on the walls of the CC Chambers were removed due to the recent painting of the walls. It was recommended that the pictures be appropriately framed. Boardmember River volunteered to look into framing costs. It was also noted that a historic Larkspur banner was in need of repair and cleaning. Minute taker Bamatter to investigate associated costs.
  - Fall schedule for Larkspur Historic walks in Recreation Newsletter – So noted.
4. Update of CLASP – Nothing to report
5. Announcements and Attachments – A Marin History Museum Newsletter and a Membership solicitation by CHS were dispersed. Minute taker Bamatter noted that 8 Arch Street was close to getting a Building Permit issued. Boardmember Wilson briefly discussed the proposed police station and it's impact on Piper Park facilities. Planner Teiche noted that 105 King

Street was currently for sale and that she had heard that a potential buyer was interested in turning the residence into a private school.

6. Approval of Minutes:

Board Member Wilson moved, seconded by Board Member Marshall to approve the minutes from meeting of the Heritage Preservation Board as amended. Board Members unanimously approved this motion.

Next Meeting: July 19, 2004

Adjournment

Board Member River moved, seconded by Board Member Wilson, to adjourn the June 28, 2004 meeting of the Heritage Preservation Board at 8:05p.m. Board Members unanimously approved this motion.

Respectfully submitted,

Nathalie Bamatter  
Recording Secretary