

**AGENDA**  
**LARKSPUR LIBRARY BOARD OF TRUSTEES**  
**SPECIAL MEETING**  
**November 17, 2008**  
**City Council Chambers, City Hall**  
**400 Magnolia Ave.**  
**4:30 – 6:30 PM**

**Board Members**  
Don Graff, Chair  
Bill Broughan, Vice-Chair  
Helen Brenlin  
Marianne Rafter  
Daniel Kunstler

**ROLL CALL**

**APPROVAL OF CONSENT CALENDAR**

Please note: The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

1. The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.
2. Acknowledgement of Warrants/Library: October 2008
3. Approval of Minutes as Submitted: Regular Meeting October 13, 2008

***Recommendation: That the Board approve the consent calendar***

**PUBLIC COMMENT:** The Board will hear public comments only on matters over which they have jurisdiction. There will be no Board discussion. The Board Chair will allot no more than five minutes to any individual. Unless the Board determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

**LIBRARY DIRECTOR'S ORAL REPORT - Frances**

Please read the Library Director's Report in advance of the meeting and prepare questions in advance

**UNFINISHED BUSINESS ITEMS**

1. **Continued Discussion on the donated acreage (Subarea 3 of the Niven Property) in relation to a New Community Facility.**  
*Recommendation: that the Board continue to discuss future planning and the Larkspur Library's Steering Committees' next steps.*
2. **Update on the Initial Library Community Engagement Program**  
*Recommendation: That the Board discuss 6 attachments pertaining to the Engagement Program.*
3. **Report of the Success of the Antiquarian Book Event**  
*Recommendation: that the Board hear Board Member Broughan's report of the event*

**NEW BUSINESS ITEMS**

**1. Update the 2008 Strategic Plan for 2009**

*Recommendation: That the Board discuss Library Board Activities for 2008 and prepare to discuss and bring ideas for 2009 goals & objectives, and other elements of the Strategic plan.*

**2. December Annual Holiday party**

*Recommendation: That the Board discuss and plan their annual holiday dinner.*

**STATUS REPORTS:**

**1. REPORT FROM THE FRIENDS OF THE LARKSPUR LIBRARY - Marianne/Frances**

**2. REPORT FROM THE LARKSPUR LIBRARY ENDOWMENT & FOUNDATION – Helen**

**3. REPORT FROM THE STEERING COMMITTEE - Don**

**BOARD MEMBERS REPORTS AND COMMENTS –**

*(Additional important information relating to the Library and/or Library Groups)*

**FUTURE AGENDA ITEMS:**

Board will recommend future agenda items and establish next meeting date

**NEXT MEETING DATE:**

Board will set a date for their next meeting.

**ADJOURN MEETING**

**NOTICE IS HERE BY GIVEN:** If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Library Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

Any writings or documents provided to a majority of the Library Board regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

**ACCESS TO MEETINGS:** Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member prior to the meeting. An interpreter for the deaf will be made available upon request to the staff three days or more prior to the meeting.

LIBRARY BOARD MEETING SCHEDULE			
Special Board Meeting	Nov.17,	2008	5:00 p.m.
Regular Board Meeting	Dec.8,	2008	5:00 p.m.
Regular Board Meeting	Jan.12,	2009	5:00 p.m.
Regular Board Meeting	Feb.9	2009	5:00 p.m.
Regular Board Meeting	Mar.9,	2008	5:00 p.m.
Regular Board Meeting	April 13,	2008	5:00 p.m.

